

HIGH SCHOOL PRINCIPAL'S ANNUAL REPORT STATE DEPARTMENT OF PUBLIC INSTRUCTION

YEAR 19 43 - 19 44 RACE Negro

COUNTY Mecklenburg
SCHOOL West Charlotte
POST OFFICE Charlotte 2, No. Car.

This is a request for your annual report. This report should be made out in full by the principal, superintendent, or official head of the school, promptly at the end of the spring session. This form of report is used for all types of secondary schools: Rural High Schools, City and Town High Schools, Private High Schools, and Preparatory Departments in Colleges. It can be used by Junior or Senior High Schools or the combination Junior-Senior High School. This report will be used as the basis for the rating of Junior and Senior High Schools. The principal should file two copies with the Superintendent, one to be approved and forwarded to J. Henry Highsmith, Director Division of Instructional Service, Raleigh, N. C., and one copy should be kept on file in the principal's office as a part of the permanent records.

Principal (or other official head) C. L. Blake

Date school opened September 7, 1943 Hrs. teaching daily none Certificate H. S. Prin.

I. TERM, TEACHERS

Length of term 9 mos. Weeks 36 Days 180
Number years of work given 12 years
Number of teachers*: Men 6 Women 11 Total 17

Date school closed June 2, 1944

IV. NO. ENROLLED BY GRADE, ATTENDANCE, FOR YEAR

CAUTION: Do not give seventh and eighth grade figures except for organized junior high schools.

GRADE (See Caution)	Number Enrolled (Code a+c+d+e)			Average Attendance (Use nearest whole No.)		
	Boys	Girls	Total	Boys	Girls	Total
Seventh Grade						
Eighth Grade						
1st Year High School	1	56	90	146	40	81
2nd Year High School	2	57	78	135	50	74
3rd Year High School	3	26	54	80	23	49
4th Year High School	4	23	54	77	20	50
Post Graduates						
Totals		<u>162</u>	<u>276</u>	<u>438</u>	<u>145</u>	<u>254</u>

II. NUMBER GRADUATES

Number graduates: Boys 20 Girls 51 Total 71

III. SUBJECT LOAD—H. S. PUPILS

Number pupils taking five subjects
Number pupils taking over five subjects

V. GENERAL INFORMATION

Is building separate from elementary? no Number classrooms 16
Number used for High School 12 Is there an auditorium? no
Principal's office? yes First aid room yes
Do you have mid-year promotions? no Mid-year graduation? no

VI. LIBRARY—File Annual School Library Report separately

VII. PHYSICAL EDUCATION, HEALTH, and SANITATION

Physical Education: Number hours per week offered 5
Health Instruction: Number hours per week offered 5
Check grades in which required of all pupils: 7-8-9-10-11-12; grades in which elective: 7-8-9-10-11-12
Do you have a gymnasium? NO Size _____
Number showers: Boys 2 Girls 0
Do students dress for classes? Boys yes Girls yes
Do they take showers after classes? Boys yes Girls no
Are baskets or lockers provided for all students? no
Physical examinations this session by _____
Grade: 9 10 11 12 Total
Boys 1 1 1 1 4
Girls 1 1 1 1 4
Sanitation: Is sanitation approved by the State Board of Health or County Health Dept? yes
Date last inspection _____ By whom? _____

VIII. HOME ECONOMICS and LUNCH ROOM

(Data furnished by Home Economics teacher)

Does the school have a Home Economics department? yes
What years of Home Economics are given? 1 X 2 X 3 X 4 X
Number boys taking Home Economics: 1 0 2 0 3 0 4 0
Number of lessons exchanged with other teachers 0
With what departments? _____
Number of girls who did home practice _____
Number of homes visited at least once by teacher _____
Were adult classes offered? _____ Total adults taught _____
LUNCH ROOM:
Does school have a lunch room? yes Is lunch room space used for any other purpose? yes
If so, what? Teaching foods
Does the Home Economics teacher direct or supervise the lunch room? no No. periods a day _____
What is her responsibility? none
Food prepared by: hired person yes XXXXXX pupils
Dishes washed by: hired person yes XXXXXX pupils
Average cost of lunch \$.05 Average number served daily 350
Is all profit used to improve lunch room? yes If not, for what purposes is money spent _____
Is lunchroom used as an educational project? yes

*Count as teachers those teaching three or more periods. When part-time teachers are used (those teaching less than three periods a day) give equivalent in full-time teachers, counting five periods per equivalent to one teacher.

IX. SCIENCE LABORATORIES

For requirements see Handbook for Elementary and Secondary Schools, pp. 37-51.

Is there a separate room for laboratory? no Size _____

If no separate laboratory, is science room equipped with tables? yes

Do you have up-to-date inventory of apparatus? yes

Money budgeted for science this year \$ 100.00 Amount from fees \$ 20.00

Answer the four questions below by checking or writing in the proper space. The columns are numbered to correspond with the questions.

1. What sciences were given this year. (Check in column 1)

2. Does apparatus on hand closely approximate required lists in Handbook, pp. 37-51? (Yes or No - Column 2)

3. Money spent this year for apparatus and supplies. (Column 3)

4. Definite program of experiments with student participation. (Column 4)

	1	2	3	4
General Science	<u>X</u>	<u>yes</u>	\$	<u>X</u>
Biology	<u>X</u>	<u>yes</u>	\$ <u>20.00</u>	<u>X</u>
Chemistry	<u>X</u>	<u>yes</u>	\$	<u>X</u>
Physics	<u>X</u>	<u>yes</u>	\$ <u>100.00</u>	<u>X</u>
Other Science			\$	

X. GUIDANCE

Check the services included in guidance program:

Individual cumulative record folders yes

Standard achievement tests at regular intervals yes

File for occupational information no

File on further training opportunities yes

Regular course in occupations yes

Individual counseling about educational and vocational plans yes

Assistance in placing all pupils in next steps yes

Follow-up of all graduates and drop-outs no

Name of person in charge of guidance program Miss S. L. Lane

Name of person(s) doing individual counseling. Give for each number hours per week scheduled for

counseling H. D. Johnson 5 hrs.

S. L. Lane 5 hrs.

AUDIO-VISUAL EQUIPMENT

Picture machine? _____ Lantern? _____ Opaque projector? _____

Slide Machine? _____ Micro-projector? _____ School owned radio? _____

System? _____ Regularly scheduled classroom films? _____

PUPIL ACTIVITIES

Activity period? Yes Length in minutes? 30

Participation in government? _____ Home Room Organization? Yes

Publish newspaper? Yes Magazine? No

XIII. MAPS

For high school requirements see Handbook, p. 34 and IS228.

	No.	Approved Publishers				
		Cram	Denoyer	Nystrom	Rand	Weber
World History	<u>10</u>		<u>X</u>			
American History	<u>26</u>		<u>X</u>	<u>X</u>		

If union school, are required maps supplied for elementary? _____

If separate high school, is set of political-physical maps supplied? Yes

If requirements not met, explain _____

XIV. GRADUATES (Senior High School only)

Give names of graduates, arranged alphabetically. Not necessary to give address. Use separate sheet if necessary.

Boys	Girls
Richard Anderson	Bernice Alexander
Nathaniel Barrett	Johnsie Anthony
Matthew Beatty	Annie Barber
Tulian Bush	Bernice Barron
Jesse Clark	Virginia Beatty
John Clark	Ivey Lee Birtha
William Ethridge	Mildred Caldwell
Thaddeus French	Adalena Chisholm
Henry George	Fannie Choate
Edwin Hill	Katherine Clair
Jimmie James	Theresea Clarke
Leonard Jones	Willette Craine
Sylvester Lee	Emma Cunningham
Charles McClain	Margaret Davis
John McKee	Doris Dixon
Johnson Miller	Cattie Dowery
Theodore Neely	Esther Dunne
Samuel Thomas	Virginia Floyd
John Windham	Connie Floyd
Arthur Yeldell	Evelyn Granger
	Madge Gray
	Miriam Grigsby
	Marie Hairston
	Julia Harrison
	Rachel Harrison
	Thelma Huff
	Dorothy Jackson
	Gaylee Johnson
	Alberta Jones
	Geraldine Jones
	Bessie Kennedy
	Alberta Leeper
	Aurelia Liston
	Darwin McBeth
	Magnolia McCombs
	Robertta McDowell
	Dorothy McQueen
	Arnetta Moore
	Verdell Moore
	Esther Nail

History—American History, State Edition (Rand)	10	36	5	129	126	110	87	1
Chemistry—High School Chemistry (Wash)	10-11	36	5	24	24	22	90	1
Physics—Modern Physics (Holt)	11	36	5	33	33	33	100	1
Health	9	36	5	150	123	110	69	1
Physical Education	10	36	5	21	21	18	85	1
	11	36	5	10	10	9	90	1
	11	36	5	31	31	31	100	1
Music	All	36	5	40	40	40	100	1

WORK REPORT (Continued)

SUBJECTS OF STUDY, TEXTBOOK AND PUBLISHER
Where no text is given or State adopted book is not used, write name of text in this column.
Blank lines are for additional courses or subjects.

Year in Which Subject Course	No. Weeks in Course	No. Sessions Per Week	No. Students in Class	Membership Last Mo.	Number Passed	Per Cent Passing	Units Credit
Agriculture I							
Agriculture II							
Agriculture III & IV							
Home Economics I							
Home Economics II	8	36	5	44	44	44	100
Home Economics III & IV	9	36	5	123	116	110	94
	11-12	36	5	96	91	88	96
Industrial Arts							
Vocational Shop							
Diversified Occupations	11-12	36	5	10	8	8	100
Distributive Education							
Business Education							
General Business—General Business, Complete Course (Southwestern)							
Typewriting I—Stuart Typing (Heath)							
Typewriting II—Stuart Typing (Heath)							
Business Arithmetic—Social Business Arithmetic (Mentzer)							
Elem. Bookkeeping—20th Cent. Bookkeeping & Accounting (Southwestern)							
Adv. Bookkeeping—20th Cent. Bookkeeping & Accounting, Advanced Course							
Shorthand I—Gregg Shorthand, Functional Method							
Shorthand II—Gregg Speed Building and Applied Secretarial Practice (Gregg)							
Bus. Correspondence—Effective Business Correspondence (Southwestern)							
Salesmanship—Fundamentals of Selling (Southwestern)							
Bus. Law—Essentials of Commercial Law (Gregg)							
Foreign Language							
French I—Language, Literature & Life, French Book One (Scott)	10	36	5	163	91	84	77
French II—Language, Literature & Life, French Book Two (Scott)	11-12	36	5	70	65	62	92
Latin I—New Elementary Latin (Macmillan)	9	36	5	55	55	48	87
Latin II—New Second Latin Book (Macmillan)	10	36	5	30	30	26	86
Spanish I—Language, Literature & Life, Spanish Book One (Scott)							
Spanish II—Language, Literature & Life, Spanish Book Two (Scott)							
Subjects:							
Brick Masonry	10-12	36	10	8	6	6	100
Bible	All	36	5	60	60	60	100